

CRYSTAL BAY II MAILBOX DESIGN

The following is information for the custom designed mailbox approved for Crystal Bay II. This design provides a newspaper box below the large mailbox. Mailboxes must be installed according to the US Postal Service Regulations.

Mailbox size: Large, 23 ½” deep x 11 ½” wide X 15” high. (available at Lowes)

Color: Black only.

Mailbox Post: Pressure Treated or Cedar lumber.

House numbers: Are to be 3 to 4 inches high with a white reflective surface and placed on both sides of the upright post below the cross arm.

Placement of mailbox: The post should be sunk approximately 24” into the ground so that the bottom of the box is 46” above the road surface and cannot extend into the roadway. US Postal Regulations should be followed. Position the post so that the front of the box is 12 inches back from the edge of the road and no closer than 6 feet from the side of your driveway.

Material List

- 1 4 X4 X 8’ Pre-treated Post
- 1 5/4 X 6 X 12’ Pre-treated Post
- 1 Large Black Mailbox
- 2 Sets of reflective house numbers
- Deck Screws 10 – 3 ½”, and 24 – 2 ½” screws
- 1 bag concrete mix

Cut List

- 1 pc. 4 X 4 X 8’ with top cut to a point at 45-degree angle. (upright post)
- 1 pc. 5/4 X 6 X 17” (newspaper shelf)
- 2 pc. 5/4 X 6 X 30 ½” (top) cut to 35 degrees on both ends. (cross arms)
- 2 pc. 5/4 X 6 X 3 ½” (fillers to be placed between post and cross arms)
- 4 pc. 5/4 X 6 X 10 ¾” (mailbox support shelf)

Contact any member of the Board if you are unable to build your own mailbox, there are many carpenters in the neighborhood who can assist you in putting this together. Mailboxes must be kept in good condition/appearance and are checked annually by the ARC.

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